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## 2010 Bushwick Farmers' Market II • Rules and Regulations

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### **Bushwick Farmers' Market Mission:**

- To provide an outlet for local farmers to sell produce and agricultural products directly to consumers and to provide opportunities for local vendors and entrepreneurs.
- To provide a selection of fresh, nutritious foods to the community.
- To foster social gathering and community activity.
- To promote and facilitate education about food, nutrition, and agriculture.
- To provide an approved site for the use of Farmers' Market Nutrition Program Coupons (FMNP), WIC and Senior coupons, and EBT Food Stamp Debit cards to buy fresh fruits and vegetables.

### **Seasons and Times of Operation:**

**Location:** Maria Hernandez Park, Southwest side (Knickerbocker Ave.)

**Season:** May 26th to November 24th

**Day of the week:** Saturday

**Hours:** 10am – 6pm

### **General Rules:**

- Vendors are restricted to local producers, craftspersons, producers of homemade products or other vendors approved by the Bushwick Farmers' Market.
- All agricultural products offered for sale must be produced by the vendor on lands or in facilities that they own or operate.
- Vendors are responsible to the market manager for market-fee payment by 3pm each market day.

- Daily vendor fees are \$30/day for a small space (8'x8') and \$45 for a large space (8'x16'). Vendors may also rent a table, tent, and chair for a daily rate of \$5. Use of water from the Linden-Bushwick Block Association Garden is also available for a \$15 monthly fee.
- Fees collected will be used for operating expenses, site maintenance, advertising, and promoting and maintaining the EBT Debit terminal.
- Vendors arrive between 9:00am and 9:30am on market day, and must be ready to sell by 10:00am.
- No set-up prior to 9:00am.

### **Market:**

- No bagging or selling before 10:00am
- Vendors must remain at the market until closing, unless given prior permission by the market manager.
- Vendors must have their market sites dismantled, packed up, and cleaned by 7:00pm.
- The market manager has the right and responsibility to inspect a farm or business if there is any question about the seller's claims of production. Inspections will be made only with the owner or his/her representative present, unless permission otherwise is given. The owner must provide any help necessary to thoroughly document products and conditions recorded at the inspection.
- Violation of the rules and regulations may be grounds for loss of participation.

### **Items for sale:**

#### **General:**

- Vegetables, fruits, grains, cheese, dairy products, meats (with proper refrigeration), prepared foods, fruit juices, cider, baked goods, maple products, honey, plants, flowers, greenhouse/nursery products.
- Craftpersons, artists, and artisans may be considered for the market, with approval of the market manager.
- All applicable regulations must be adhered to when selling these items.
- Goods offered for sale are expected to be of the highest quality. If in the opinion of the market manager and Linden-Bushwick Block Association, a vendor offers inferior quality produce, he/she may be asked to withdraw from the market.
- Products should be priced clearly and displayed in a manner that does not mislead customers.

#### **Agricultural Products:**

- Agricultural products should be free of visible defects, disease, or insect problems and should meet standards for quality freshness, size and grade.
- Members selling organically grown products are encouraged to become certified by a valid certifying body, such as NOFA-NY. Certificates should be displayed. For information, write NOFA-NY, PO Box 134-A, Port Crane NY 13833.

- As a guide, produce sold at the market should be priced at reasonable level. No "Price Fixing."

### **State and Local Regulations\***

- Members selling taxable items must display a valid NYS certificate of Authority: [http://www.tax.state.ny.us/pdf/2007/killin/st/df17\\_407\\_fill\\_in.pdf](http://www.tax.state.ny.us/pdf/2007/killin/st/df17_407_fill_in.pdf)
- Members selling nursery and greenhouse crops must display a valid NYS Nursery License.
- Members selling prepared foods must have a valid Food Protection Certificate: <http://www.nyc.gov/html/doh/html/hany/hanyfood-online.shtml>
- Members selling by weight must provide approved scales.
- Members selling by volume are required to use standard size containers, such as pint, quart, 1/2 peck, peck, 1/2 bushel and bushel.
- Bushwick Farmers' Market is not responsible for collecting or enforcing sales-tax collection.

\* See *Regulatory Guide for Selling at Farmers' Markets*

### **Guidelines for Selling and Non-profit Displays at the Market**

- Vendors must post a sign clearly showing their name and address.
- Members are to bring their own tables, display racks, and covering.
- Customers should be able to easily access the goods on display.
- Displays should be constructed in such a way that they do not pose a hazard to customers.
- Each vendor is required to keep their stand area neat and clear of obstacles, litter and debris.
- Vendors are expected to treat customers in a courteous manner.
- No discrimination is permitted at the market.
- No smoking, alcoholic beverages or firearms are permitted at the market.
- At the end of the market day, vendors must clean up their space of debris and litter.

### **Reserved Spaces:**

- Vendor spaces consist of an 8'x8' or 8'x16' area with room for a car or light truck behind.
- Reserved space will be assigned to those who make reservations for the entire market period. Sites are available in a first come, first serve basis for all other vendors. The Market Manager has the final word on the location of vendor spaces.
- There will be a limited number of unreserved spaces available on each market day, which will be available for new vendors and for vendors who only participate in the market for a few weeks during the season.

### **Agreement:**

I have hereby read and agree to abide by the above terms, rules, and regulations of the Bushwick Farmers' Market. I understand that violation of this agreement may result in disbarment from the Market.

Signed, \_\_\_\_\_ (Vendor) Date: \_\_\_\_\_

Signed, \_\_\_\_\_ (Market Manager) Date: \_\_\_\_\_